Introduction Day
Faculty of Information and Communication Technology

Agenda

- Authorities and structure of the Faculty of Information and Communication Technology

- Dean's office WIT

- Basic information about education

- Introduction to the USOS system

- Social matters

- Student affairs

- Click in order to be redirected to website (in the next stage of presentation)

Faculties of Wrocław University of Science and Technology

J.M. Rektor Politechniki Wrocławskiej prof. dr hab. inż. Arkadiusz Wójs

Faculty of Architecture (W1)

Faculty of Civil Engineering (W2)

Faculty of Chemistry (W3)

Faculty of Information and Communication Technology (W4N)

Faculty of Electrical Engineering (W5)

Faculty of Geoengineering, Mining and Geology (W6)

Faculty of Environmental Engineering (W7)

Faculty of Mangement (W8N)

Faculty of Mechanical and Power Engineering (W9)

Faculty of Mechanical Engineering (W10)

Faculty of Fundamental Problems of Technology (W11)

Faculty of Electronics, Photonics and Microsystems (W12N)

Faculty of Pure and Applied Mathematics (W13)

Faculty of Medicine (W14N)

Branch in Jelenia Góra

Branch in Legnica

Branch in Wałbrzych

Authorities of the Faculty

Authorities of the Faculty

Dean

prof. dr hab. inż. Andrzej Kucharski

Authorities of the Faculty

Vice-Dean for General Affairs
dr hab. inż.
Dariusz Król, prof. uczelni

- **Competence**:
- decides on the payment of fees for educational services into installments and the postponement of payment deadlines for these fees
- sign agreements concerning the organization of student internships

Authorities of the Faculty

Vice-Dean for Student Affairs
dr hab. inż.
Paweł Wachel, prof. uczelni

- **Competence** :
- cooperates with the Faculty Council of the Student Government
- monitors the activities of scientific clubs and other student organizations
- supervises competitions and events organized by students
- coordinates and conducts ongoing supervision of students' social, cultural and recreational activities
- coordinates activities related to the awarding of scholarships, financial aid and awards to students
- takes care of and supports students with disabilities
- coordinates activities for exceptionally talented students, including in the form of academic tutoring

- **Competence**:
- supervises the fields of study in consultation with the program committees of the fields of study
- supervises the ongoing teaching services
- conducts administrative proceedings and makes decisions regarding strike-off from the student list, resumption of studies, admission to studies by transfer from another university
- makes decisions regarding student leaves
- supervises the supervision of teaching classes
- supervises the proper implementation of teaching activities at the Faculty, consents to changing the date of teaching activities and replacing academic teachers
- defines the principles and conditions of individual organization of studies
- consents to the fourth realization of the course/group of courses
- supervises the process of verifying the degree of achievement of specific learning outcomes (so-called recognition of prior learning)
- supervises retake courses
- approves the appointment of the diploma examination committees
- supervises students' internships and internships in consultation with internship supervisors
- establishes schedules of teaching activities for employees and students

Authorities of the Faculty

Vice-Dean for Academic and Educational Affairs
prof. dr hab. inż.
Robert Burduk

- Cyberbezpieczeństwo (CBE)
- Informatyczne systemy automatyki (ISA)
- Computer Engineering (ITE)
- Teleinformatyka (TIN)
- Telekomunikacja (TEL)
- Zaufane systemy sztucznej inteligencji (TAI)*

Authorities of the Faculty

Vice-Dean for Academic and Educational Affairs
dr inż.
Bogumiła Hnatkowska, prof. uczelni

- Inżynieria systemów (INS)
- Applied Computer Science (ISTAN)
- Sztuczna inteligencja (SZT)

Authorities of the Faculty

Vice-Dean for Academic and Educational Affairs
dr inż.
Maciej Gębala, prof. uczelni

Informatyka algorytmiczna (INA)

Faculty of Information and Communication Technology - Departments

- **Department of Control Systems and Mechatronics**
  Head of department: dr hab. Wojciech Bożejko, prof. uczelni
- **Department of Computer Science and Systems Engineering**
  Head of department : dr hab. Inż. Grzegorz Kołaczek, prof. uczelni
- **Department of Applied Informatics**
  Head of department : prof. dr hab. inż. Ngoc Thanh Nguyen
- **Department of Computer Engineering**
  Head of department : prof. dr hab. inż. Ewa Skubalska-Rafajłowicz
- **Department of Fundamentals of Computer Science**
  Head of department : prof. dr hab. inż. Jacek Cichoń
- **Department of Artificial Intelligence**
  Head of department : dr hab. inż. Tomasz Kajdanowicz, prof. uczelni
- **Department of Systems and Computer Networks**
  Head of department : prof. dr hab. inż. Michał Woźniak
- **Department of Telecommunications and ICT**
  Head of department : prof. dr hab. inż. Tadeusz Więckowski

Dean's office - location

Building C-1 room 102a (ul. Janiszewskiego 11/17, Wrocław)

© Szyszka dolny-slask.org.pl

Dean's office – opening hours for students

Dziekanat Wydziału Informatyki i Telekomunikacji

Dean's office of the Faculty of Information and Communication Technology

Politechnika Wrocławska

Godziny pracy dziekanatu dla studentów / Dean's office for studentts opening hours:

Poniedziałek / Monday	10:00 – 14:00
Wtorek / Tuesday	08:00–12:00
Środa / Wednesday	NIECZYNNE / CLOSED
Czwartek / Thursday	10:00 – 14:00
Piątek / Friday	08:00–12:00

stanowisko 1 TIN I-st, TIN II-st INS II-st	stanowisko 3 INA I-st, INS I-st	stanowisko 5 CBE I-st	stanowisko 7 ISA I-st, ISA II-st INA II-st, TAI II-st SZT II-st, IST I-st, IST II-st
stanowisko 2 ITE I-st	stanowisko 4 TEL I-st, TEL II-st CBE II-st	stanowisko 6 ITE II-st ISTang I-st, ISTang II-st INAang II-st	stanowisko 8

Nieczynne	Zajęte	Wolne

Dean's office – student's support

DZIEKANAT
DEAN'S OFFICE

Politechnika Wrocławska
Wydział Informatyki i Telekomunikacji

CBE	Cyberbezpieczeństwo
INA	Informatyka algorytmiczna
INS	Inżynieria systemów
ISA	Informatyczne systemy automatyki
IST	Informatyka stosowana / Applied Computer Science
ITE	Informatyka techniczna / Computer Engineering
SZT	Sztuczna inteligencja
TAI	Zaufane systemy sztucznej inteligencji
TEL	Telekomunikacja
TIN	Teleinformatyka

8
I stopień	II stopień
ISA	ISA
praktyki	

7
I stopień	II stopień
IST	IST
praktyki	

6
I stopień	II stopień
IST AN	IST AN
	ITE
	ITE AN
Erasmus / Exchange	

5
I stopień	II stopień
CBE	INA

4
I stopień	II stopień
	CBE
TEL	TAI
	TEL

3
I stopień
INA
INS
SZT

2
I stopień
ITE

1
I stopień	II stopień
	INS
TIN	SZT
	TIN

WEJŚCIE DLA STUDENTÓW

*Campus map PWr
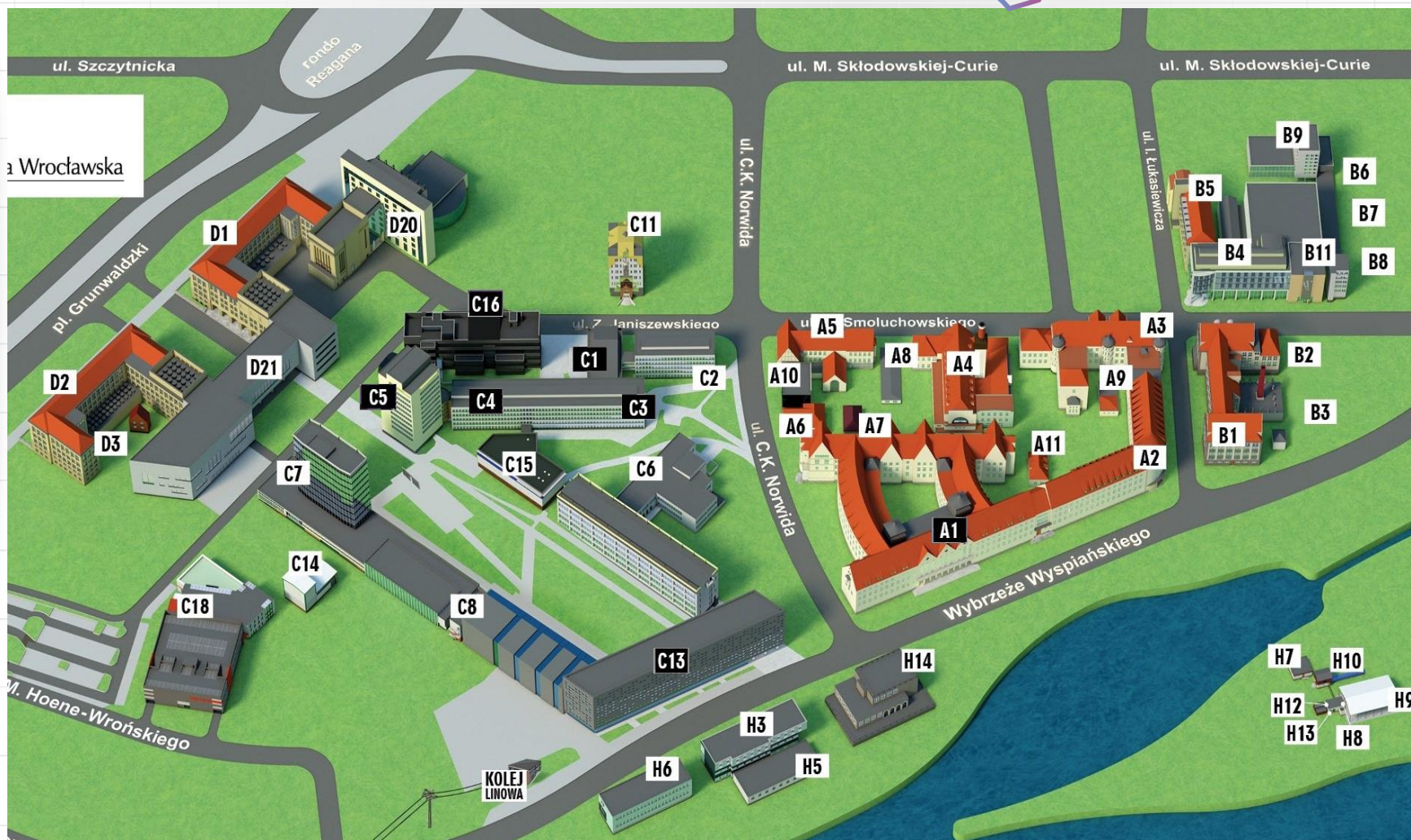
Academic calendar

Winter semester 2025/2026

		OCTOBER				NOVEMBER				DECEMBER				JANUARY				FEBRUARY			
MON		6	13	20	27	3	10 Tue/O	17 Mon/O	24	1	8	15	22	29	5	12	19	26	2 Mon/E	9	16	23
TUE		7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	3	10	17	24
WED	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7 Mon/O	14	21	28	4	11	18	25
THU	2	9	16	23	30	6	13 Fri/O	20	27	4	11	18 Tue/O	25	1	8	15	22	29	5	12	19	26
FRI	3	10	17	24	31	7	14	21	28	5	12	19 Fri/O	26	2	9	16	23	30	6	13	20	27
SAT	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	31	7	14	21	28
SUN	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	1	8	15	22	1
E - EVEN 0 - ODD	O	E	O	E	O	E	O	E	O	E	O	E	O	E	O	E	O	E	O	E	O	E

Legend: ■ Holidays ■ Additional days off ■ Changes ■ Session ■ Inter-semester break

Changes

During the first week of classes, i.e. from 2 October 2024 to 8 October 2025, teaching takes place in a mixed cycle. The first hour in a teaching block follows the timetable of the odd week and the second hour follows the timetable of the even week.

ECTS system – basics

ECTS *(European Credit Transfer and Accumulation System)* **–** is a standard means for comparing academic credits, i.e., the "volume of learning based on the defined learning outcomes and their associated workload" for higher education across the European Union and other collaborating European countries.

ECTS credits are used to facilitate transfer and progression throughout the European Union. ECTS also includes a standard grading scale, intended to be shown in addition to local (i.e. national) standard grades.

If the subject is group of courses, then you need to pass all forms of the classes!

ECTS system – basics

All groups of courses (subject) **have corresponding ECTS points.**

In order to get automatic stage of study passing, you need to **pass all subjects** according to the plan of study (<u>all forms of the course</u>)

Earch form of the subject may end with an exam, colloquim, or a project or paper assessment.

It may also be credited under other criteria, as specified by the instructor at the beginning of the semester. This means assigning a grade for that course and assigning the appropriate number of points..

Not passing any subject causes deficit of ECTS

Programme / Plan of study

| | Informacje | Semestr 1 | Semestr 2 | Semestr 3 | Semestr 4 | Semestr 5 | Semestr 6 | Semestr 7 |

Lista przedmiotów - Semestr zimowy, 2025/2026

Przedmiot	Liczba godzin	Forma weryfikacji	Punkty ECTS	Obligatoryjność
Computer System Organization	Wykład: 30 Ćwiczenia: 30	Zaliczenie na ocenę	3	Obowiązkowy
Structural and Object Oriented Programming (L)	Laboratorium: 30	Zaliczenie na ocenę	2	Obowiązkowy
Structural and Object Oriented Programming	Wykład: 30 Ćwiczenia: 30	Zaliczenie na ocenę	3	Obowiązkowy
Logic for IT Specialists	Wykład: 30 Ćwiczenia: 30	Zaliczenie na ocenę	5	Obowiązkowy
Physics 1A	Wykład: 30 Ćwiczenia: 15	Wykład: Egzamin Ćwiczenia: Zaliczenie na ocenę	Wykład: 3 Ćwiczenia: 2	Obowiązkowy
Mathematical Analysis 1	Wykład: 30 Ćwiczenia: 30	Wykład: Egzamin Ćwiczenia: Zaliczenie na ocenę	Wykład: 4 Ćwiczenia: 4	Obowiązkowy
Linear Algebra and Analitic Geometry	Wykład: 30 Ćwiczenia: 30	Egzamin	4	Obowiązkowy
Suma	**375**		**30**	

Programms/Plans of study you can find on the <u>faculty's website</u>

Plan of study applies for a student according to his/her start of studying in academic year!

Programme / Plan of study

Wrocław University of Science and Technology

Structural and Object Oriented Programming
Educational subject description sheet

Basic information

Field of study Applied Computer Science	**Education cycle** 2025/2026
Speciality -	**Subject code** 04IST0-25S101O03145G
Organizational unit Faculty of Information and Communication Technology	**Group of classes** Yes
Study level first degree engineering	**Lecture languages** English
Study form full-time studies	**Mandatoriness** Obligatory
Education profile general academic profile	**Block** Information Technologies

Semester	Examination	Number of ECTS points
Semester 1	Graded credit **Activities and hours** Lecture: 30 Classes: 30	3.0

Plan of study applies for a student according to his/her start of studying in academic year!

Forms of the classes

WCLPS

W – lecture

C – tutorials

L – laboratories

P – project

S – seminar

Example – group of subjects

04IST0-25S101O03145G Structural and Object Oriented Programming

Group of subjects:
- w – 2h/tyg.
- C – 2h/tyg.
- L – 0h/tyg.
- P – 0h/tyg.
- S – 0h/tyg.

3 ECTS points are added to the student's achievement after passing all 2 forms of the classes.

Registration (Enrollments)

- **Compedium of knowledge → link**

- Registration for the courses has to be realized at the beginning of the semester, according to the Dean's schedule (available on the website above)

- **No registration for subject = No possibility of passing the course (you have to register for all the forms of the classes of given course!)**

- **If student registered for the course but didn't attend it – teacher is obliged to input unsatisfactory grade in the system**

- For second and next realization of the subject (so called – retake courses) appropriate payment is charged.

- There is a possibility to submit request for cancellation of subject, if it is justified eg. long illness (medical certificate), hospitalization – sick leave.

- **Student should not linkage the subjects to promotions by yourself!**

Permissable deficit of ECTS points

After 1st semester:

CBE, ISA, ITE, TIN, TEL	11 ECTS
INA	16 ECTS
INS, SZT	12 ECTS
IST (AN)	10 ECTS

Grading scale on WUST: (according to Regulations for degree programmes at WUST § 19)

Ocena	Ocena słownie	Stopień opanowania wiedzy i umiejętności %
bardzo dobry	5	90-100
dobry plus	4,5	80-89
dobry	4	70-79
dostateczny plus	3,5	60-69
dostateczny	3	50-59
niedostateczny	2	0-49

Completion of the stage of study

1. Automatic passing of stage of study and registration for next stage

2. Conditional passing of stage of study and conditional registration for the semester

Students of first semester who'll be exceeding permissable deficit will be strike-off from the list of students

Students of higher semesters, who'll be exceeding permissable deficyt would need to submit Dean's leave/conditional passing of stage of study and registration for next one

Regulations for degree programmes - leaves

Leaves *(Regulations for degree programmes WUST §27)*:

- **Sick** (medical certificate given by set Health care)

- **Pregnant student** (stosowne zaświadczenie lekarskie)

- **Student who is a parent** (birth certificate of child from Registry Office)

- **Vocational** – abroad internships or studies

- **Dean's** – exceeding permissable ECTS deficyt after given semester

> *§27* „**10. Dean's leave may be granted to a student for a total of no more than two study periods in the entire course of study.**"

Scientific clubs

Erasmus+

Concerns student's exchange with the aim of improving educational level and strenghthening its european scale. Programme concerns all field and level of studies, including doctoral ones.

On the faculty:
- Outcoming and incoming students for one semester/whole year
- Student's internship (university-wide qualifications)

Coordinators:
- dr inż. Piotr Ciskowski, dr inż. Agnieszka Indyka-Piasecka
- * mgr Marek Krupa (person in Dean's office supporting coordinators)

Recruitment takes place once a year for the upcoming academic year (most times at the beginning of March)
- Amount and duration of funding depends on the university.
- More information – Center for National and International Relations.

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Introduction Day on the Faculty of Information and Communication Technology

Material and social support

Department of Social and Student Aid

Wybrzeże Wyspiańskiego 23-25

50-370 Wrocław

Building C-13, room 1.02 b, 1.01, 1.03, 1.04

Help in tough life-situation

Psychologic and therapeutic support

Support for People with Disabilities

Support for victims and witnesses of discrimination

Advices are given by the qualified specialists who ensure professional help and full confidentiality.

Department of Accessibility and Support for People with Disabilities
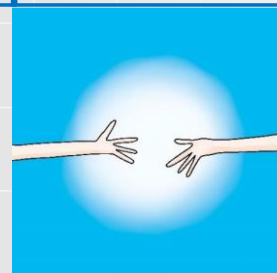
Accessibility Leaders at W4N Faculty

Help in tough life-situation

Department of Accessibility and Support for People with Disabilities

Accessibility Leaders at W4N Faculty

Agnieszka Gawryszuk

Anna Grytsko

Urszula Małecka

Health care

STUDY REGULATIONS

STUDY REGULATIONS AT WROCŁAW UNIVERSITY OF SCIENCE AND TECHNOLOGY

in effect since 01 October 2025

IMPORTANT

Oath taking

Upon acceptance to Wrocław University of Science and Technology, I solemnly declare to:

- *pursue the truth and acquire knowledge and skills,*

- *develop the mind and character for a creative and responsible life,*

- *respect the dignity of every human being,*

- *act with integrity in accordance with the law and academic tradition and customs,*

- *uphold the reputation of Wrocław University of Science and Technology.*

OHS Training

In the mentioned deadline you need to learn available training materials and complete the test
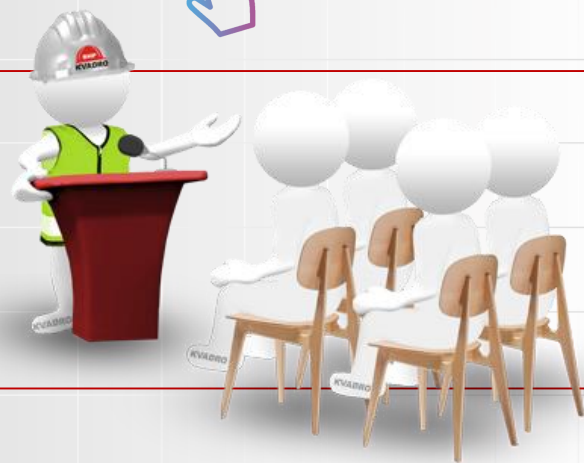
Deadlines:

Next available date

October
17
Start of training

December
15
End of training

Mails

**Sending mails only from the student's mailbox!
studentIDnumer@student.pwr.edu.pl**

According to Study Regulations
The University assumes that information sent to student
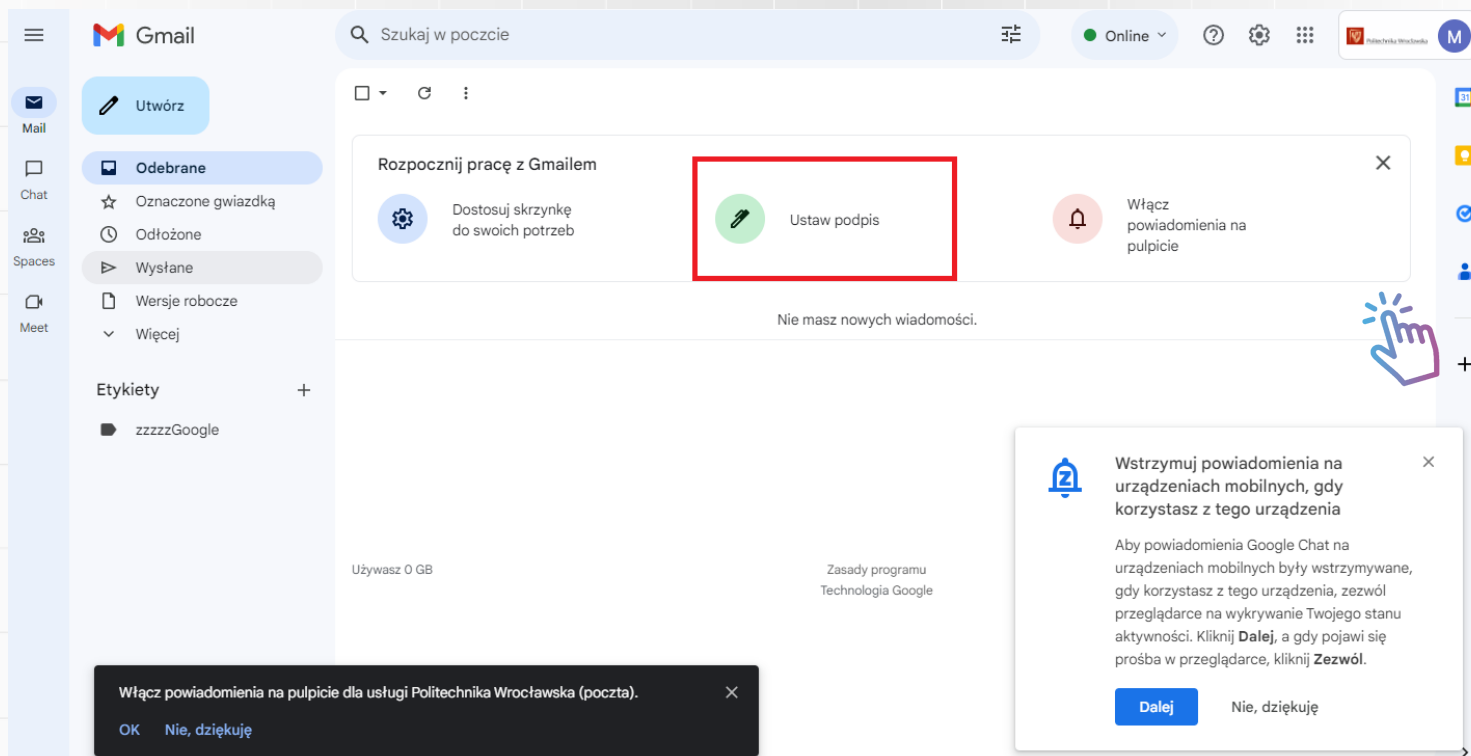mailbox **has been received** by the Student who is an
authorized user.

Mails

Mails should be sent from student's mailbox!
studentID@student.pwr.edu.pl

savoir vivre

Applications and requests

1. Requests are available on the <u>faculty's website</u>

2. Signing request

3. Delivery of the request including attachments (if applicable) to the <u>Dean's office</u>

If you have any doubts where your request should be addressed, you can sent your concern to the Dean's-office's mailbox:

dziekanat.wit@pwr.edu.pl

„Who can handle my case?"

individually / mail from student's mailbox/ ePUAP / [Trusted signature](#)*

handwritten empowerment

* in case of signing document electronically, signature has to be visible on the PDF document!

The official way of proceedings

Student matter's issues

Relevant Vice-Dean

↓

<u>Dean</u>

↓

Vice-Rector

Organization issues

Head of the Dean's office

↓

<u>Dean</u>

↓

Vice-Rector

„The superior of all students is the Rector of the University, hereinafter referred to as the "Rector". The immediate superior of students studying degree programmes run by a faculty is the dean of that faculty."

(WUST Regulations § 4, ust. 5)

Payments (eg. for ELS, retake courses)

- **Amount of fees is regulated by the Internal Directive of the University**

- **Student is obliged to regularly check his debt towards University in the USOS system (USOSweb>>>Common section>>>Payments**

Payments

Uncleared debts — View a list of debts awaiting payment or payment recording.	**Cleared debts** — See the history of debt fully settled with payments.	**Instalment plans** — See the list of payments awaiting selection of an instalment plan.
All payments — View the history of payments made to the institution, settled and unsettled.	**Unresolved payments** — See the list of payments for which at least part of the amount has not yet been settled.	**Bank accounts** — Student's university bank account numbers.

Payments (eg. for ELS, retake courses) – cont.

Date of payment	Payment type	Description		Original debt	
2023-11-30	Other	Opłata za elektroniczną legitymację studenta na ▢, studia stacjonarne		22,00 PLN	details →
			Total for this unit:	22,00 PLN	

General data   `1`

Date of payment:	2023-11-30
Organizational unit:	Faculty of ▮
Amount:	22,00 PLN
Interest method: ⓘ	Interest charged second
Still remaining:	0,00 PLN
Description:	Opłata za elektroniczną legitymację studenta na ▢ studia stacjonarne
Payment type:	Other
Academic term:	Winter semester 2023/24
Program:	▮ first-level studies, full-time studies
Stage:	1 semester, ▮

Settlement details ⓘ

No.	Description:	Amount:	Settlement date:
1	OPŁATA ZA ELS	-22,00 PLN	2023-09-29
2	Przypis należności	22,00 PLN	2023-11-30
	Resolution status:	**0,00 PLN**	**Debt settled in full**

`1`

Student ID card (ELS)

§4 sec. 6. „The document confirming the student status is a **valid student ID card.** The ID card is valid not longer than until the date of graduation, suspension of student rights or removal from the register of students; in the case of graduates of first-cycle programmes – until 31 October of the year of graduation."

- Payment for individual student's bank account **22,00 PLN**
- Declaration of student regarding place of receiving ELS
- Extension of validation of ELS take place in the middle of a month that is visible on the hologram (October/March)
- Duplicate of ELS (**33,00 PLN**)

Faculty's website

Materials for newly admitted students

WITaj na PWr

Słowo od JM Rektora

Samorząd Studencki

Komenda Miejska

Biuro Karier

Biblioteka PWr

Official „immatriculation"

01 October 2025

10:00 AM

(Rector's Day)

Upcoming event on the Faculty

15 October 2025
11:30 AM

Faculty's Inauguration Ceremony of the

academic year

(Dean's hours)

21 October 2025

DaWIT

Activity days on the Faculty of Information and Communication
Technology

Students Union W4N

Samorząd WITa

The Faculty Student Council of WIT is the voice of our faculty's students.

We make sure that studying at WIT is not only about learning, but also about having fun and gaining interesting experiences.
At our meetings, we plan cultural and social events. Every year, we organise, among other things:
autumn and spring rallies,
Faculty Open Days,
the Engineer's Ball.

In addition, we organise many other activities – from faculty parties and tournaments to meetings with companies and fan zones.

There is always something going on here!
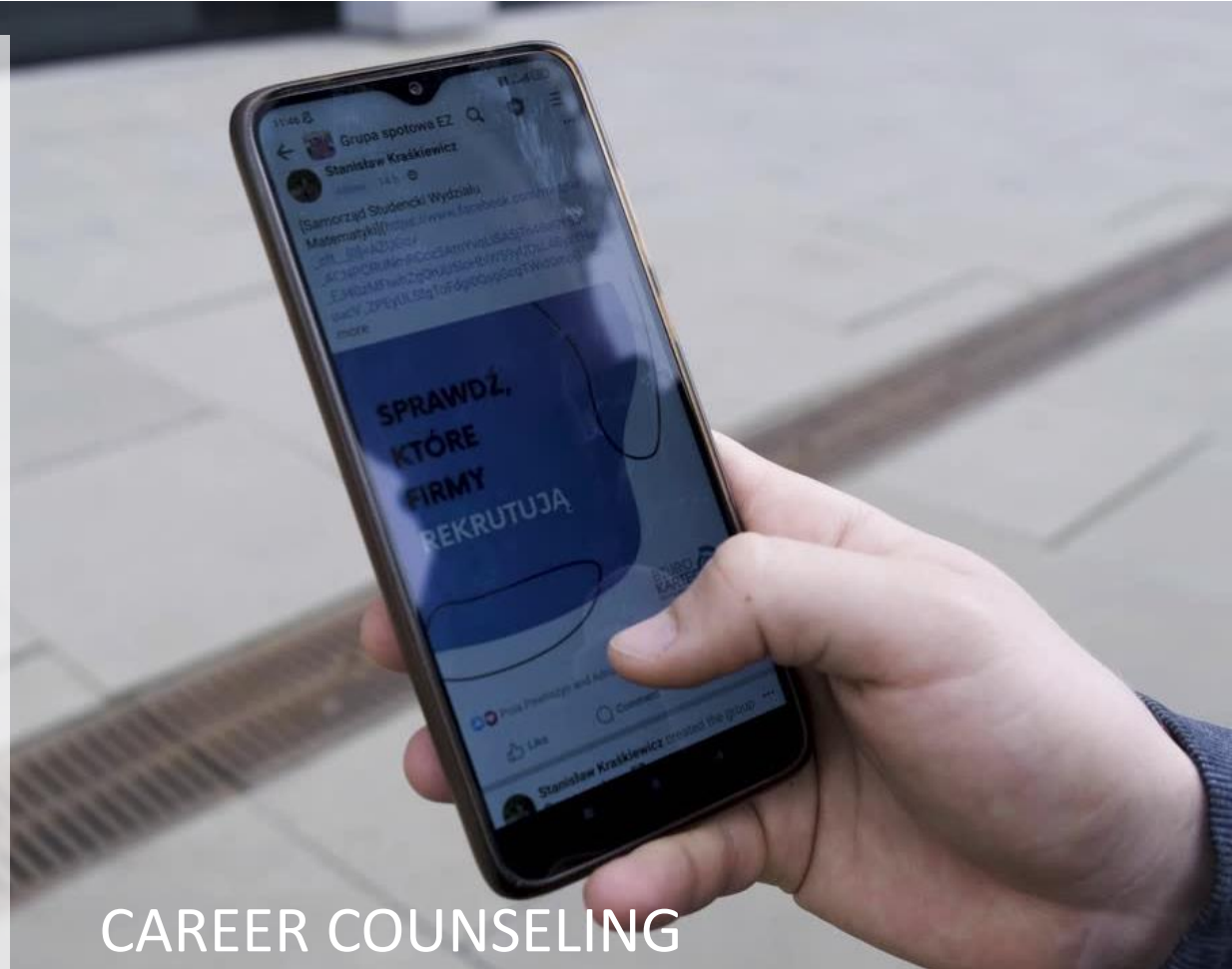
DZIĘKUJEMY ZA UDZIAŁ!

QR for our Linktree

CV consultations

Career planning

Trainings & workshops

Recruitment
preparation

Competency tests

CAREER COUNSELING
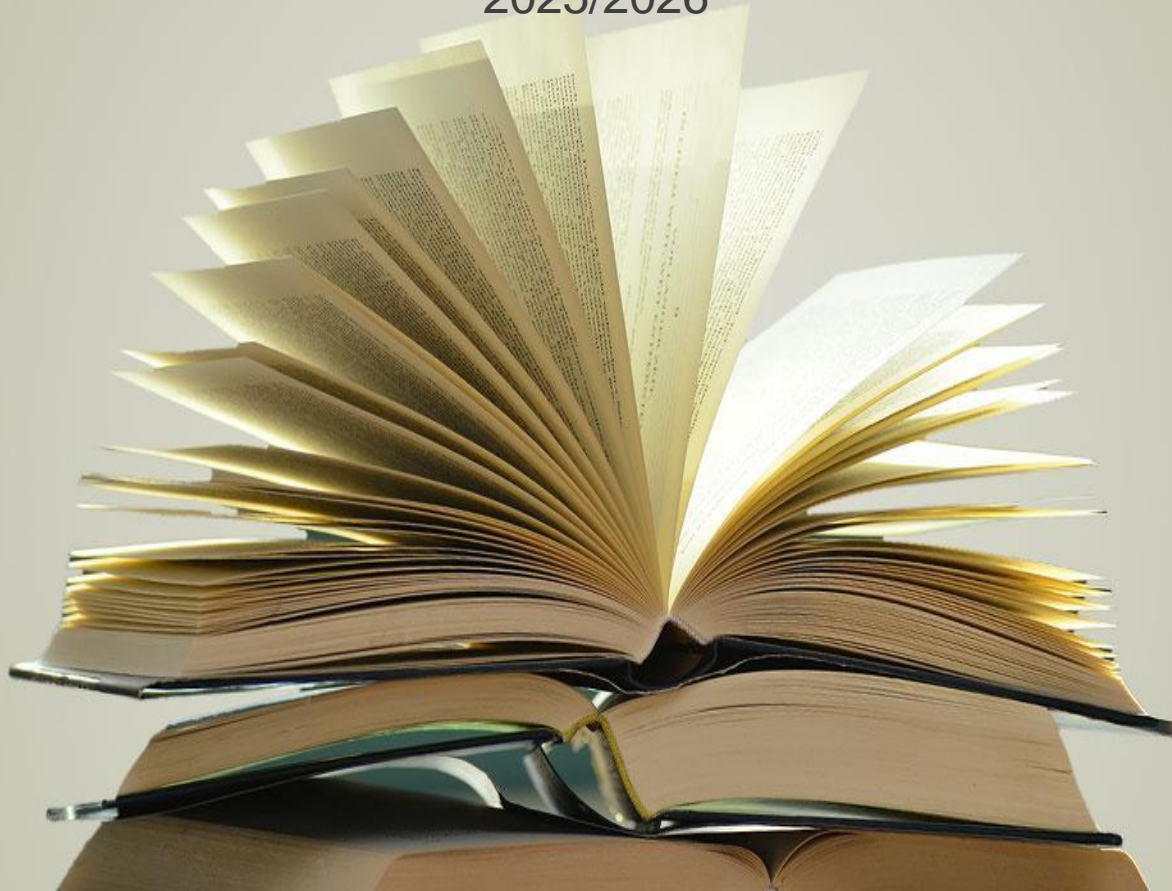
ACADEMIC JOB FAIRS

We are co-organizers of the largest job fair in Wrocław

We organize meetings with employers in-person and online

Library training 👆

for 1st year students

academic year
2025/2026

Activation of the account

Stationary

- in-person in any WUST Library;
- valid ELS needed.

Remotely   **biblioteka.wyp@pwr.edu.pl**

- send fulfilled application and scan of your ELS;
- use your student's mailbox.

POWODZENIA